

**Lunenburg Council on Aging Meeting Minutes**     *Minutes Approved at the April 12, 2011 COA Meeting*  
**March 8, 2011**

**Present:** Pete Lincoln (Chairperson), Mary Lynn Conrad (Vice Chairperson), Doreen Noble (Director), Barbara Brown, Fred Crellin, Jane Doyle, Sandy Flanagan, Jim Hays, Sis Montuori, Deb Seeley, Joyce Wass, and Susan Doherty (Admin. Asst.)

**Guest:** Lloyd Carlson, President Friends of the Eagle House Inc.

**Welcome:** Pete Lincoln, Chairperson, called the meeting to order at 9:34 a.m.

**Minutes:** A motion was made and seconded to accept the February 8, 2010 COA meeting minutes as presented. All approved, motion carried.

**Director's Report:**

***Finance/Informational Report:*** Doreen informed the COA board that all monthly expenses are being paid on time and that the mileage payments for the Meals on Wheels drivers are up to date.

Dr. Julia Byers, a Professor from Leslie College had requested with Doreen doing an "Ambassador to Immigrants" program with the senior citizens at the Eagle House which would involve matching them up with new immigrants to show them how the American culture works along with the social mores of our society. Doreen told her that she did not think that the program would be appropriate with our people at the Lunenburg Senior Center considering that many of the immigrants are in the Boston area and have no transportation. It would also be difficult for our seniors to drive to Boston to participate. Dr. Byers also suggested a Positive Aging/Mental Health program which would involve using Skype on the computer. This will be looked into again.

Lunenburg Public Access Television will be filming a monthly "Eagle House Calendar" with Doreen which will be aired on the local public access station. They have already filmed the Boston Post Cane presentation which currently can be seen on the computer on You Tube. Pete Lincoln suggested looking into purchasing full size Boston Post Cane replicas which can be given to recipients along with the stick pin replica which they currently receive. Other ideas are being developed with them such as a "Whalom Park Memories" program and hopefully a "Veteran's" program.

***Budget Presentation:*** Copies of the FY12 Council on Aging budget were distributed to COA members for review. This is the same budget that was previously presented to the Town Manager. Doreen went through each page with the board and told them that the Town Manager has suggested at 12.74 % increase in the COA budget. The budget will need to be finalized by voters at the Lunenburg May Town meeting. The board congratulated Doreen on a job well done.

**Old Business:**

***Parking Lot:*** Doreen has contacted MRPC and spoke with Glen Eaton who is now the person in charge of the Eagle House parking lot grant. He informed her that the grant is still under review and that announcements should be made in April but could come as late as May. He suggested that now is the time to contact legislators and ask for support of this grant.

Lloyd Carlson, President of the Friends of the Eagle House Inc, was present and asked if the "Friends" would need to contribute anymore funds towards this project besides the \$15,000 which they have already contributed. He was told that if the Friends could continue to fund the project for "unexpected" expenses that it would be very beneficial.

***Conflict of Interest Law:*** All board members were reminded that they need to complete the "Conflict of Interest Law" test online.

### **New Business:**

***Friends of the Eagle House:*** Lloyd Carlson has returned as President of the Friends of the Eagle House Inc and informed the board that there would be a meeting of the group on Wednesday March 9, 2011 at the Eagle House at 10AM.

***Article for Van Revolving Account:*** Doreen had written a grant to hopefully procure a new van for the senior center and town of Lunenburg. If this becomes a reality then an account will need to be set up with the town in order to fund the vehicle for maintenance, fuel, etc. This account would be different then the MART revolving account which already exists.

A motion was made and seconded to establish a revolving account to support a new van with funds not to exceed \$3500.00. All approved, motion carried.

### **Sub Committee Reports:**

There was a brief discussion about the COA Director's Evaluation. It was agreed that the Director's Evaluation should be based upon the new job description which has not been made available yet as the Personnel Committee is still working on them.

The COA ByLaw Committee will meet at 9AM on April 12, 2011 at the Eagle House.

Pete Lincoln asked the COA Board Development committee to prepare a slate of officers for FY12 to be reviewed.

**Correspondence:** An announcement for a "Texas Hold Em" tournament and BBQ Buffet to benefit the Chester Mossman Teen Center was read.

**General Discussion:** Doreen invited board members to stay for the Fat Tuesday lunch and said that the staff members had prepared some Cajun food for sampling.

Deb Seeley informed the board that she is now officially an elder and that she had recently turned "60" years of age.

Doreen reminded everyone that the Lunenburg Turkey Hill Family Lion's Club will be holding a pancake breakfast at the Eagle House on Wednesday March 9, 2011 from 8-11AM.

Mary Lynn Conrad informed the board that "Conrads Restaurant" had purchased a large gas grill for the business last season which they will not be using this year and they would like to donate it to the senior center.

**Upcoming Events:** See attached agenda.

**Adjournment:** A motion was made and seconded to adjourn the meeting.

All approved, and the motion was carried.

Meeting adjourned at 10:55AM

Respectfully Submitted,  
Susan Doherty, Administrative Assistant